

Critical Timeliness Notification – Change of Address

October 31, 2017

Dear Colleague,

Please accept my greetings to you and your team as the fall and winter holiday seasons approach. The Livanta Team hopes that as we prepare for the change in seasons, you are all well and your operations are going smoothly.

The following information is critical to the continued success of the BFCC-QIO Program and to your timeliness requirements as set forth under the Centers for Medicare & Medicaid's QIO Program Manual.

Effective immediately, Livanta's new mailing address for BFCC-QIO purposes is:

**Livanta LLC
BFCC-QIO Program
10820 Guilford Rd, Suite 202
Annapolis Junction, Maryland 20701-1105**

Please update all of your internal and external documents which contain this important information to ensure continued timeliness in all postal correspondence with Livanta. This update pertains only to the mailing address. Livanta's phone number, fax number, and web addresses are not changing. The change of mailing address does not change the timelines for submitting medical records. Additionally, it does not change the process for submitting records via fax.

As always, if you have not updated your contact information with Livanta, you may do so by completing the Memorandum of Agreement (MOA) Liaison Designation Template form, found on Livanta's website under "Provider Resources." If you have not completed an MOA with Livanta, you will also find an MOA template on the same page.

Best Regards,

Jennifer Bitterman
Director, Communications
Livanta LLC

www.livantaqio.com

